

Wedding Reception Information Form

Name on Contract _____

Date Of Reception _____

Please indicate which of the following you want included at your wedding reception and in what order. (we listed them in typical order):

_____ Announce wedding party

_____ Invocation before Dinner _____

_____ Toast _____

_____ Dinner Served

Song Requested

_____ Announce cutting of cake _____

_____ Announce garter & bouquet toss _____

_____ Parents dance _____

_____ First Dance (bride & groom) _____

_____ Dance with bride & father of bride _____

_____ Dance with groom & mother of groom _____

_____ Special wedding party dance _____

_____ Dollar dance _____

Other songs requested: _____

Please Fill in the following names:

Name of Bride _____ Name of Groom _____
 Maid of Honor _____ Best Man _____
 Mother of Bride _____ Mother of Groom _____
 Father of Bride _____ Father of Groom _____
 Matrons of Honor _____ Groomsmen _____

 Flower Girl _____ Ring Bearer _____

Any Special Requests: _____

Contact Information For Other Party Professionals

	Name	Phone	Booked From-To
Caterer			
Banquet Hall/Venue			
Planner/Coordinator			
Photographer			
Videographer			

Please Sign and return one copy to me:

 Tom Danner
 P.O. Box 1473
 Marion, Ohio 43301-1473
 740-389-5707

Date

 Signed by Purchaser

Date

e-mail: ctdanner@adelphia.net

Web Site: www.ohiodjnetwork.com

Please Return this form along with the suggested song list 30 days prior to your wedding.